

**COMMISSIONERS' MEETING
MINUTES**

03/25/15

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all board members present.

A. Opening Ceremony

Solicitor Michael Flannelly led the Pledge of Allegiance.

Commissioner Chronister called for a moment of silence in remembrance of Charlotte Bergdoll, a strong advocate for the City of York.

Amad Seifullah of the New Africa Islamic Outreach Program gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 18, 2015 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. TAX EXONERATIONS

A. Borough of Hanover

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to exonerate 2015 York County Real Estate taxes for the following parcels in the face amounts indicated for property owned by the Borough of Hanover, as the properties are being utilized for conservation and preservation of the Hanover Borough Water Company facilities; and for the Hanover Borough Fire Department:

<u>Parcel No.</u>	<u>Location</u>	<u>Face Amount</u>
52-000-17-0024-00-00000	Water Company, Deer Road, Hanover, PA	\$235.36
67-000-15-0155-00-00000	Fire Department, 407 George Street, Hanover, PA	\$445.27

5. FUNDING ALLOCATION

A. Keep York Beautiful

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an allocation of \$6,490.00 General Funds to Keep York Beautiful to complete the landscaping around the Liberty Garden, York County's September 11th Memorial site located at Kiwanis Lake, in preparation for the 15th Anniversary in 2016.

6. SOLICIT BIDS

A. York County Prison and Pleasant Acres Nursing & Rehabilitation Center

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the Purchasing department to solicit bids for milk and dairy products, and baked goods for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center, for the period of May 1, 2015 through April 30, 2016.

7. PURCHASE

A. Link Computer Corporation, Bellwood, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services department, and Link Computer Corporation, Bellwood, PA, for Cisco networking equipment for the Judicial Center 5th Floor Build-Out project, in the amount of \$22,517.00 under a PA COSTARS contract.

8. HUMAN SERVICES

A. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve subsidized adoption assistance agreements between the County of York, on behalf of the York County Office of Children, Youth & Families and the following adoptive parents for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreements:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
AW and JW, Thomasville, PA	ZJW fka NE	\$27.00
RC and SC, Felton, PA	KLC fka KNT	\$30.50
RC and SC, Felton, PA	LFC fka AFT	\$27.00
RC and SC, Felton, PA	CBC fka CEAT	\$27.00

B. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a subsidized adoption assistance agreement first amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and JCK and SRK, Myrtle Beach, SC, to reflect a decrease of subsidy payments for CHK fka CHM, a minor child, to \$1.00 per day due to an increase in the child's Social Security benefits, with no other changes being made to the original agreement.

C. Resource Parent Contract Agreements – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve resource parent contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following resource parents at standard per diem rates of reimbursement for care of minor children, for the period of January 1, 2015 through December 31, 2015:

Nelida and Angel Quiles, York, PA
Carrie Scott and Heath Slagle, York Haven, PA

D. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a subsidized permanent legal custodianship agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JF and BF, Lititz, PA, as custodians of AK, a minor child, authorizing custodianship subsidy payments in the amount of \$28.00 per day until the child reaches the age of 18 years.

E. Service Provider Contract Agreement Renewals – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve service provider contract agreement renewals between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2014 through June 30, 2015:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth – Mother Community Residential Services	\$144.70/diem	01
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth – Baby Only/Community Residential Services	\$40.00/diem	11
Pinkney's Vineyard of Faith Ministries	3255 Cape Horn Road Red Lion, PA 17356	The House of Ruth – Mother/Baby Rate {one child} Community Residential Services	\$184.70/diem	21

Pyramid Healthcare, Inc.	104 Davies Drive York, PA 17402	Juvenile Drug Court & Fast Track Assessment/Counseling	\$100.00/each	05
Pyramid Healthcare, Inc.	104 Davies Drive York, PA 17402	Juvenile Drug Court & Fast Track Individual Counseling/Counseling	\$77.00/hour	06
Pyramid Healthcare, Inc.	104 Davies Drive York, PA 17402	Juvenile Drug Court & Fast Track Family Counseling/Counseling	\$82.00/hour	07
Pyramid Healthcare, Inc.	104 Davies Drive York, PA 17402	Juvenile Drug Court & Fast Track Group Counseling/Counseling	\$ 35.00/hour	08
Pyramid Healthcare, Inc.	104 Davies Drive York, PA 17402	Adolescent Outpatient Svcs/ Assessment (non-MA Approved)/Counseling	\$36.00/hour	34

F. Service Provider Contract Agreement Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Diversified Treatment Alternatives, Inc., Lewisburg, PA, for the addition of Specialized Foster Care services at a rate of \$94.85 per diem, for the period of July 1, 2014 through June 30, 2015.

G. Service Provider Contract Agreement Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a service provider contract agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Bell Socialization Services, Inc., York, PA, for the addition of Bell Next Step Program counseling services at a cost of \$17,235.00 per quarter, for the period of January 1, 2015 through June 30, 2015.

9. BUDGET LINE ITEM ADJUSTMENTS

A. 2014 & 2015 Budget Line Item Adjustments

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2014 & 2015 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of March 25, 2015.

Budget Adjustments

2014

<u>Department</u> <u>Name</u>	<u>Department</u> <u>Number</u>	<u>Account</u> <u>Description</u>	<u>Account</u> <u>Number</u>	<u>Amount</u> <u>Change</u>
Aging	250700	Training	51770822	2,400
Aging	250600	Adm Consult	51660201	(2,400)

Budget Adjustments**2015**

Information Services	010117	Advertising	5200201	657
Information Services	010117	Contract Service Agreements	5200236	(657)
Commissioners	010101	Special Official Function	5200333	115
Commissioners	010101	Office Supplies	5600550	(115)
Facilities Management	010129	Advertising	5200201	400
Facilities Management	010129	Contract Service Agreements	5200236	(400)
Facilities Management	010129	Uniform Allowance	5200218	500
Facilities Management	010129	Contract Service Agreements	5200236	(500)
Sheriff	011251	Office Equipment	5600500	1,100
Sheriff	011251	Gas & Oil	5200232	(1,100)
CRU	011259	Office Equipment	5600500	1,532
CRU	011259	Tools & Equipment	5600513	(1,532)
Veterans	010603	Honor Guard Expenses	5600534	1,000
Veterans	010603	Burial Expense	5200288	(1,000)
Veterans	010603	Payments to Vets Organizations	5200343	3,000
Veterans	010603	Burial Expense	5200288	(3,000)
911	080601	Health Insurance Retirees	5200367	284,600
911	080602	Health Insurance Retirees	5200367	(284,600)
911	080601	Life Insurance Retirees	5200368	1,887
911	080602	Life Insurance Retirees	5200368	(1,887)

10. TAX REFUND REGISTER**A. Tax Refund Register 2015-07**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2015-07 authorizing payment of York County real estate tax refunds totaling \$13,081.86.

11. APPROVAL OF CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 25, 2015 totaling \$6,981,449.00.

Weekly Disbursement Totals for March 25, 2015

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,271,843.86
01	Payroll	12,952.72
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	94,997.71
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	3,774.49
06	Human Services	128,427.55
07	Children & Youth	975,107.05
08	911	22,676.49
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	3,722.43
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	339,855.00
28	MH-IDD	267,755.52
30/31	York/Adams HealthChoices	8,081.61
30	York Reinvestment	23,569.00
31	Adams Reinvestment	
35	Domestic Relations	144,420.15
36	Earn-It	
40	Weatherization Liheap	38,506.07
45	Block Grant	22,306.43
46	Affordable Housing	50.32
47	Revolving Fund	250.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,098.00
51	Weatherization Doe	2,788.26
72	Tax Claim	132,647.82
75	Retirement	1,209,713.99
82	2013 PLGIT GOB Fund	93,391.70
84	911 Capital Projects Fund	2,155,637.28
85	P/A Capital Projects Fund	
90	Drug & Alcohol	25,875.55
	Total	<u><u>6,981,449.00</u></u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

03/23 – Commissioners Chronister and Hoke, Robb Green and Kristy Bixler – E-911 Personnel; and Mary Sabol – Prison Personnel.

13. SOLICITOR'S REPORT

Solicitor Michael Flannelly submitted his written report for the Board's review.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:11 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager